



UNIMORE
UNIVERSITÀ DEGLI STUDI DI
MODENA E REGGIO EMILIA

CERTIFICATES, SELF-DECLARATIONS, DIPLOMA SUPPLEMENT AND DEGREE PARCHMENT

SELF-DECLARATIONS

To facilitate the **completion of declarations in lieu of certifications** concerning university careers, possession of qualifications and payment of fees, **pre-filled self-declarations** are available on **Esse3**, in the personal area of students and graduates.

To obtain them, simply log on to www.esse3.unimore.it log in with your credentials and from the **Student Area** select "**Certificates**" from the side menu. The **list of available self-declarations templates** will be displayed.

DIGITALLY STAMPED CERTIFICATES

Unimore issues **digitally stamped certificates** that can be used in relations between private individuals on Italian territory or for foreign use.

In compliance with the regulations - **Presidential Decree No 642 of 26/10/1972** - certificates are issued with a stamp duty (currently worth €16 per unit). For their issue, you must apply to your **Registrar's Office either by e-mail or at the counter in person or by proxy**, by sending/delivering the **certificate request form**. The Registrar's Office will generate an invoice with the amount due for virtual stamp duty, which can be downloaded from its reserved area of **Esse3** under 'Taxes' and payable via Pagopa.

The legislation provides for **several cases of exemption from stamp duty** (so-called certificates issued on unstamped paper). At **Esse3** certificates falling within the most common cases of exemption are available for free download, by logging in with your credentials, selecting '**Student Area**' and then selecting '**Certificates**'. The **list of available certificates on unstamped paper** will be displayed.

Before submitting your request, we recommend that you carefully consult the dedicated page <https://www.unimore.it/en/services/self-certifications-certificates-diploma-supplement-degree-certificate>

DIPLOMA SUPPLEMENT

Students who graduated from the 2004/2005 academic year onwards, in degree programmes belonging to M.D. 509/99 or M.D. 270/04, may request the **Diploma Supplement**, a document issued free of charge in which all the information concerning their university career from enrolment to graduation is recorded in Italian and English. More information at <https://www.unimore.it/en/services/registrar-and-student-offices/diploma-supplement>

DEGREE PARCHMENT

The **degree parchment** is the final certificate with legal value, drawn up by the university and issued at the end of the degree programme. All information on availability and how to pick up on the dedicated page <https://www.unimore.it/en/services/parchment>