



UNIMORE
UNIVERSITÀ DEGLI STUDI DI
MODENA E REGGIO EMILIA

REFUNDS

There are certain cases in which it is possible to request and obtain a **full or partial refund** of the amount paid.

The amount of the fees as well as the reimbursement fees are set each year by the academic bodies and can be found at <https://www.unimore.it/en/services/fees-and-benefits>

CASES OF REFUND

A. Students who graduate within the extraordinary session of an academic year but have paid one or more instalments for the following academic year. By way of example: I graduate in April 2024, extraordinary session a.y. 22/23, but I pay the instalments for a.y. 23/24. In this case, once the degree has been awarded, it will be possible to request refund of 75% of the all-inclusive contribution of the first and second instalments and 100% of the third and fourth instalments.

B. Students enrolled in the first year of degree programmes with limited access who, by giving up their studies, **make it possible for the ranking list to be shifted** and for another applicant to be registered.

C. Students enrolled in the first year of a three-year degree programme or a single-cycle master's degree programme who waive their enrolment **by 31 October** (of the year of enrolment) and students enrolled in a **two-year master's degree programme** who waive their enrolment **by 15 January** and who have not taken any examinations.

D. Students who have already forfeited, but have continued to pay the university fee, may have 75% of the all-inclusive fee paid after forfeiture reimbursed to them and 100% of the all-inclusive fee paid with the third or fourth instalment, if any.

NOTE: Students enrolled in years subsequent to the first year who withdraw from their studies **are not entitled to a refund** of university fees and contributions already paid.

APPLYING FOR REFUNDS

The application for a refund must be submitted to [your Registrar's Office](#) by e-mail or at the counter using the ["Richiesta rimborso tasse" \(Fee refund request\)](#) together with an identity document.

Please note that charges related to stamp duty and insurance are not refundable and that the application for refund of the regional fee, currently amounting to €140, must be sent to ER- GO - Agenzia regionale per il diritto allo studio. For information see www.er-go.it

You can receive the refund in two ways:

- **direct collection** (only possible for sums of less than €1,000, unless otherwise provided for by law) with notification of refund by e-mail;
- **credited to the bank account** at the bank details entered on the personal page of [Esse3](#) (eligible option only if the person concerned is the account holder or joint holder).

Note: the refund request, which involves the work of several offices, can lead to waiting times of several months.