How to fill out the form and submit the online application
Erasmus+ Call for Study 2025/2026
We recommend that you read carefully the "Erasmus+ Call for Study 2025/26 and the "Locations List" file

IMPORTANT:
If you submit the documents using the personal credentials provided by the system, your identity will be verified, and no signature will be required. Please note that the declarations will be verified in accordance with the regulations in force.

Note: *before filling out the on-line form, you are invited to check and update your personal data (telephone/mobile phone, address, email, etc.) in Esse3.*

It is MANDATORY to complete and enclose with the online application the mandatory Annex 2 - language knowledge (attached to the Call for applications).
Please fill it out before accessing the online application.

The application form - active from 9 December 2024 - **must be completed online** https://www.esse3.unimore.it/LoginInfo.do no later than **1 p.m. on 23 December 2024**.

1	Please enter: USERNAME PASSWORD
2	In the right-hand column under MOBILITÀ INTERNAZIONALE (INTERNATIONAL MOBILITY) choose BANDI DI MOBILITÀ (MOBILITY CALLS)
3	Choose the relevant Call for applications for your department from the table by clicking the magnifying glass
4	Click **COMPILA IL MODULO** (FILL OUT THE FORM) to proceed with the online application.
5	Choose the eligible activity: Examinations, Study and internship, Thesis
6	**Select destinations in order of preference (drop-down menu)**
7	Please attach any additional documents, such as: language certificates/certificates, self-certification of examinations taken at other universities. Choose the type from the drop-down menu and write a brief description of what you are attaching.
8	**CLICK ISCRIVITI (SIGN UP) (ATTENTION: registration is not yet final at this stage)**
9	Add the *mandatory "Annex 2 " - language knowledge* **already filled in as an attachment to the application** and upload it.
10	Please check the accuracy of the data given and the completeness of the attached documents, if you wish to delete the application click DISATTIVA IL MODULO (DEACTIVATE FORM).
11	If the data are correct and complete and the mandatory Annex 2 along with any further attachments **have been uploaded** and you wish to proceed to submit your application, please choose **CONFERMA ISCRIZIONE AL BANDO E STAMPA DEFINITIVA** (CONFIRM APPLICATION AND FINAL PRINT). **ATTENTION**: from this moment on, **the flag turns green and** the application **can no longer be modified and/or deleted** and is taken over by the system. The application is deemed to have been submitted and the system automatically assigns the date.

You must keep the printout. **Paper delivery of the application is not required**.

APPLICATION RECEIPT
Following the submission of the on-line application, the system will send you an e-mail confirming the acquisition of the application and attachments **exclusively to UNIMORE's e-mail address.**

It is recommended that you also check your junk mail - SPAM.
If you do not receive the email in the specified time, you can contact the International Relations Office.

For any **computer problems** encountered when filling out the application online, please contact **webhelp@unimore.it**
For further information please contact the International Relations Office - studentmobility@unimore.it
NOTE: requests sent close to the deadline cannot be guaranteed to be processed.