



**UNIMORE**  
UNIVERSITÀ DEGLI STUDI DI  
MODENA E REGGIO EMILIA

## **SOCIAL SCIENCES AND HUMANITIES**

**“Marco Biagi” Department of Economics**

**Call for Applications for the open access Master's Degree Programme in**

### **INTERNATIONAL MANAGEMENT**

Modena campus – Class LM-77

**For EU applicants with an Italian study qualification  
and non-EU applicants residing in Italy or other EU country with a foreign study  
qualification**

Academic Year 2025 - 2026

#### **DEADLINES**

Online application: **by 5 September 2025**

Assessment results: **by 10 September 2025**

Enrolment: **8 July to 22 December 2025**

**The programme is taught entirely in English**

**IMPORTANT:** Any changes to the dates or procedures of this call for applications are published on the website

<https://www.unimore.it/en/university/calls/2025-international-management-comunitari>

#### **1. Purpose**

This call for applications is open to **Italian and foreign applicants with an Italian qualification, EU applicants (wherever they reside) and non-EU applicants regularly residing in Italy or in another EU country, in possession of a qualification obtained abroad** who are interested in enrolling in the academic year 2025-2026 in the Master's degree programme in INTERNATIONAL MANAGEMENT (IM).

The requirements for admission and enrolment in the International Management Programme are as follows:

1. at least a three-year (Bachelor's) degree or another recognised foreign qualification obtained by 22 December 2025
2. Requirements as per section 2 in this Call for applications
3. Adequate academic background assessed under the procedures mentioned in section 3 of this call for applications.

All applicants must submit their APPLICATION FOR EVALUATION **no later than 5 September 2025** and accept to be assessed on their academic background based on **the documental evidence provided; if necessary, an interview may also be requested.**

**Applications may also be submitted by students who have not yet been awarded their study qualification, which instead is mandatory for enrolling.**

The contact person of the degree programme is professor Federico M. Mucciarelli  
[federicomaria.mucciarelli@unimore.it](mailto:federicomaria.mucciarelli@unimore.it)

**This call for applications is not aimed at non-UE applicants residing abroad with a foreign study qualification and applying for a visa through the Italian Embassy or Consulate non sono interessati dal**

**presente bando.** A separate competition procedure and a specific call for applications have been prepared and published at <https://www.unimore.it/it/ateneo/bandi/call-application-and-results-international-management-im-reserved-extra-eu-students> with the opportunity to apply until 28 March 2025. Therefore, no further applications from non-EU students not residing in Italy will be considered.

## 2. Requirements

### 2.1 Students with an Italian study qualification

Application requirements:

1. Applicants must have been awarded a university degree (or must obtain it by **22 December 2025**) in the following classes: L-18 or L-33 (M.D. 270/04) or 17 or 28 (M.D. 509/99), or four-year degree (former M.D. 509/99) in the economic field  
**or, alternatively**  
Students coming from other degree classes must have obtained:  
at least 18 ECTS credits in SECS-P/07 or SECS-P/08 or SECS-P/09 or SECS-P/10 or SECS-P/11 scientific disciplinary sectors  
at least 9 ECTS credits in SECS-P/01 or SECS-P/02 or SECS-P/06 scientific disciplinary sectors  
at least 6 ECTS credits in IUS/01 or IUS/04 or IUS/05 scientific disciplinary sectors  
at least 6 ECTS credits in SECS-S/01 or SECS-S/03 or SECS-S/05 or SECS-S/06 disciplinary sectors
2. a 24/30 minimum weighed average of the exam grades is required. Applicants with a weighed average lower than 24/30 are not admitted to the degree programme.
3. IT skills certified by an ECDL certificate, at least at a basic level, or equivalent computer skills obtained during a degree programme.
4. At least a B2 level certification of the English language, as the degree programme is taught entirely in English.

### 2.2 EU students and non-EU students residing in Italy with a foreign study qualification

For those students with a foreign university degree, Bachelor's level, the admission to the master's degree programme is subject to an assessment of the study curriculum and university career stated in the application for evaluation and relevant documental evidence provided.

The students' curriculum will be evaluated based on the following knowledge: Business Administration, Marketing, Management, Economics, Statistics, Basic concepts of commercial/private law. Good knowledge of the English language, both written and oral.

**When submitting the application,** applicants must be able to prove the skills and qualifications listed above, except for the degree and the English language skills that shall be submitted by the enrolment deadline.

## 3. Assessment of academic background

### 3.1 Students with an Italian study qualification

The appropriateness of the academic background is verified based on **the documental evidence provided and possibly interviewing the single applicants**, taking into account their university curriculum, with specific reference to the degree class, the university training credits obtained in the scientific and disciplinary sectors of economic and business areas, and the weighed average of the grades obtained at the exams.

The evaluation board decides whether an **interview in English is required** if, when submitting the application, the applicant has a **weighed average of the grades obtained in the exams ranging from 24/30 to 25/30**.

The interview will be held in English on the following topics:

- Economics and business management
- Marketing and international marketing
- Economics and microeconomics
- Statistics

Such topics may be studied on different texts that are currently available, and among them:

- F. Fontana, M. Caroli, *Economia e Gestione delle Imprese*, McGraw Hill Education, 2017
- Kerin R.A: Hartley S.W., Rudelius W. And Pellegrini L. 'Marketing', McGraw-Hill, MI, 2010
- T. Bursi G. Galli, *Marketing internazionale*, McGraw Hill, 2012
- D.Pindyck & D.Rubinfeld, *Microeconomics*, 8th ed., Pearson-Prentice Hall
- Borra S. & Di Ciaccio A. (2008) *Statistica. Metodologie per le scienze economiche e sociali*. Second edition, McGraw-Hill, Milan (except chapters 7, 10, 15, 17, and 18) or Milioli M.A., Riani M. & Zani S. (2011) *Introduzione all'analisi dei dati statistici*. Pitagora Editrice, Bologna, or Cerioli A. & Milioli M.A. (2004) *Introduzione all'inferenza statistica senza (troppo) sforzo*. Second edition, Uni.nova, Parma.

### **3.2 EU students and non-EU students residing in Italy with a foreign study qualification**

The academic background of applicants with a foreign qualification, residence permit and currently residing in Italy is assessed on the basis of their university studies and documental evidence attached to the application and, when required, **by means of an interview in English** that may be held even by using electronic systems.

The topics of the interview may be studied on the texts indicated for applicants with an Italian study qualification and on other texts that are currently available, such as:

- David Boddy, *Management: An Introduction*, Pearson Education Limited; 6th Revised edition, (2014)
- Kotler P., Keller K., Chernev A., *Marketing Management*, 16<sup>th</sup> edition, Pearson
- Svend Hollensen, *Global marketing*, Pearson, 2014. Part IV
- D.Pindyck & D.Rubinfeld, *Microeconomics*, 8<sup>ed.</sup>, Pearson-Prentice Hall
- Gregory J. Privitera (2015). *Statistics for the Behavioral Sciences*. Sage. Part 1, Part 2 and Part 3 (pages 1-351)

### **3.3 English language skills required for all applicants**

All applicants, both with Italian of foreign study qualification, must prove **English language skills of at least B2 level**. Such skills shall be demonstrated by:

- a) **international language certification**, according to the Common European Framework of Reference. The main language certificates accepted by UNIMORE can be consulted on the website <https://www.cla.unimore.it/site/home.html>  
or, alternatively,
- b) applicants may submit a **declaration issued by the home University** (Language Centre or Department), confirming the required language skill level  
or, alternatively,
- c) take a **level test** at the University Language Centre of UNIMORE, specifically scheduled for students who have applied for the IM assessment. Further information on how to book the test is available on the Department website <https://www.economia.unimore.it/it> or on the web page of the degree programme <https://www.economia.unimore.it/it/didattica/corsi-di-laurea-magistrale-informazioni-general/management-im>

## PLEASE NOTE

Applicants not attaching any language certificate to the application by **5 September 2025** as they are awaiting to obtain the international language certificate issued by certification bodies, or they are awaiting to take the level test at the University Language Centre (CLA) of UNIMORE will initially get the assessment "PENDING REQUIREMENTS".

Then,

- The result of the level test taken at the University Language Centre will be automatically acquired by the examination Board, which will update the eligibility or non-eligibility of the student to the degree programme.
- the international language certification obtained after **5 September 2025**, therefore not attached to the application, must be sent to [lara.liverani@unimore.it](mailto:lara.liverani@unimore.it) by **16 December 2025**, in time to update the eligibility for the degree programme and allow enrolment by **22 December 2025**.

## NOTE FOR UNIMORE INTERNAL APPLICANTS

Applicants who have completed one of the following degree programmes are considered to have reached B2 level in English and therefore do not need to provide further proof of language proficiency:

- three-year degree programme in *International Economics and Marketing*, MD 270/04 and have passed the 2nd English language exam with a mark of at least 27/30
- three-year degree programme in *Business Economics*, MD 270/04 and *Economics and Finance* and have passed the 2nd English language exam (free choice exam), obtaining a mark of at least 27/30
- three-year degree programme in *International Economics and Marketing*, MD 509/99 and have passed the 3rd English language exam with a mark of at least 27/30
- three-year degree programme in *Business Economics*, MD 509/99 and *Economic and social sciences* who have passed the 2nd and 3rd English language exams (free choice exams) and obtained a score of at least 27/30
- three-year degree programme in *European Languages and Cultures*, MD 270/04 and have passed the exams in English language, Language, culture and institutions of English speaking countries, Linguistics, Translation and mediation in English.

## 4. Submitting an online application for evaluation

### USEFUL INFORMATION FOR ALL APPLICANTS

**All applicants (even though they have not yet been awarded the degree)** must submit the application for evaluation **by 5 September 2025** on the website [www.esse3.unimore.it](http://www.esse3.unimore.it).

**Applicants not submitting their application for evaluation by that date will not be eligible for enrolment.**

Access the website [www.esse3.unimore.it](http://www.esse3.unimore.it) to register.

Those who are of legal age and in possession of an Italian document (identity card, passport, driving licence) must use SPID (Public System for Digital Identity) credentials by accessing '*Register with SPID*'. For information on how to get a SPID, please visit the website <https://www.spid.gov.it/cittadini/> and see the FAQ available on <https://www.spid.gov.it/domande-frequenti/>.

Those who do not have an Italian document can register in Esse3 using the '*Registration*' button.

In both cases, if the registration is carried out correctly, you will receive UNIMORE credentials (user-id and password).

If you were already a UNIMORE student, use your credentials from your previous career.

After logging in from the *Menu* tab, all applicants must access the *Registered/Student* area and select "**Application for evaluation**", then fill in the application.

The procedure for submitting the application for evaluation varies based on the study qualification of the applicant.

## 4.1 Students with an Italian study qualification

After entering the data on the study qualification, saving and confirming the application for evaluation in Esse3 by clicking on '*explicit confirmation of the validity of the application*', select 'your application is complete' and go to the following link to attach the study certifications: <https://siaweb.unimore.it/private/valutazionilm/default.aspx?aa=2025&TestId=20> (the link takes to a page that prompts the user to re-enter username and password), as specified in Esse3 and in the **Evaluation application guide** for Master's Degree Programmes, which can be downloaded from <https://www.unimore.it/en/university/calls/2025-international-management-comunitari>

Applicants must attach:

- examinations taken with grade, ECTS credits (CFUs), date passed and scientific disciplinary sector (SDS) **(except for UNIMORE graduates/undergraduates)**  
(students/applicants coming from a degree programme of the former degree system, with no CFUs and SDS shall enter "0". A digit must necessarily be entered)

and also attach:

- Summary programmes (contents, credits, and bibliography) of each exam taken **(save for UNIMORE graduates/undergraduates)**
  - European format CV with email address and telephone number, **(also for UNIMORE graduates/undergraduates)**
  - English language certificate  
or, alternatively,  
declaration by the home university stating the English level achieved, if not inferable from the study programme **(also for UNIMORE graduates/graduand students)**
  - documents proving the level of IT skills (unless included in the self-certification of the university degree) **(also for UNIMORE graduates/graduand students)**
- and finally enter in the "notes" field of the summary page:
- reason for choosing the study programme (max 4,000 characters, including spaces) **(also for UNIMORE graduates/graduand students).**

Please note that certificates issued by the public administration may not be attached, as pursuant to Art. 15 of law 183/2011 they cannot be submitted to public administrations. Only self-certifications may be attached.

**IMPORTANT:** the application is only correctly submitted when the applicant has saved the data and explicitly confirmed the application by selecting the '*explicit confirmation of the validity of the application*' field. The application may now be printed and kept as a personal reminder.

## 4.2 EU students and non-EU students residing in Italy with a foreign study qualification

EU applicants and non-EU students with a foreign study qualification, with resident permit and currently residing in Italy, must attach the following documents in order to be assessed:

- **certificate of the qualification obtained.** Students who have not yet obtained the qualification must state the expected awarding date. The list of the exams passed, the grades obtained and any future exams shall also be reported in the attachments. We recommend attaching all documents you think may be useful to prove your knowledge and skills in the following fields: Business Administration/Economics and Business Management, Marketing, Management, Economics, Statistics, and Basic concepts of commercial law.
- **a programme summary (Syllabus) for each exam taken** (it may also be submitted in English)
- **European format CV** with email address and telephone number
- **English language proficiency certificate**  
or, alternatively,  
**declaration by the home university** stating the English level achieved
- **European Computer Driving Licence (ECDL) at least of basic level** or, alternatively, the documents certifying the applicant's IT skills, if not indicated in the study programme
- **motivation letter**, indicating the reasons for choosing the study programme
- **any other qualifications** that applicants want to be considered for admission purposes (e.g. internships, university master programmes, further education, etc.).
- **residence permit** (for non-EU resident applicants)

You can download the **Evaluation Application Guide** for Master's Degree Programmes at <https://www.unimore.it/en/university/calls/2025-international-management-comunitari>

**IMPORTANT:** the application is only correctly submitted when the applicant has saved the data and explicitly confirmed the application by selecting the '*explicit confirmation of the validity of the application*' field. The application may now be printed and kept as a personal reminder.

No application for evaluation submitted by **non-EU applicants who are not residing in Italy and are applying for a visa** will be taken into account. Non-EU applicants residing abroad, in possession of a foreign qualification, applying for a visa through the Italian Diplomatic-Consular Representations, were able to apply for admission to the degree programme by 28 March 2025 following the procedure indicated in the specific notice reserved for them, published on the website <https://www.unimore.it/it/ateneo/bandi/call-application-and-results-international-management-im-reserved-extra-eu-students>

## 5. Amending or reopening an application for evaluation

### 5.1 Students with an Italian study qualification

#### Before the evaluation results:

Should you need to open the application again to change any data or add documents within the deadline of **5 August 2025** and before you are assessed anyway, you may send an e-mail to the reference person of the study programme, Federico M. Mucciarelli [federicomaria.mucciarelli@unimore.it](mailto:federicomaria.mucciarelli@unimore.it) or to the e-mail address of the degree programme [clm\\_internationalmanagement@unimore.it](mailto:clm_internationalmanagement@unimore.it)

## **5.2 EU students and non-EU students residing in Italy with a foreign study qualification**

#### Before the evaluation results:

Should it be necessary to re-open the application to correct data or add new documentation, in any case before the deadline of **5 September 2025** and before being assessed, please send an email to the Registrar's office [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it).

## **6. Assessment results**

The assessment results will be made available to applicants on <https://siaweb.unimore.it/public/valutazionilm/Esiti.aspx?aaid=2025&testid=20&it=1>.

The results will be published on the page above **by 10 September 2025** as follows:

- PASS: the applicant's academic background is appropriate. Students may enrol if the qualification has been obtained according to the procedures indicated in 7. Enrolment of this call for applications.
- ADDITIONAL REQUIREMENTS: the evaluation Board reports an educational deficit.
  - a) The applicant is invited to take an interview that will be held in **September 2025**. The educational deficit must be complied with by means of individual study on suggested books. A positive assessment of the interview is mandatory for applicants to be eligible for enrolment in the degree programme.
  - or
  - b) Applicant's academic background is considered appropriate, but s/he is awaiting to obtain the international English language certificate or to take the level test at the CLA of UNIMORE.
- FAIL: the student does not meet the curriculum requirements and the evaluation board indicates why the personal preparation has been considered unsuitable. In this case the applicant will not be allowed to enrol.
- INCOMPLETE APPLICATION: the evaluation board states that no assessment can be made as some mandatory documentation is missing. In this case, the online application is re-opened so that the applicant can attach the missing documents and finally close the application **by 5 September 2025**, for a new assessment.
- APPLICATION NOT FINAL: the student has not confirmed the application by clicking on the field '*explicit confirmation of the validity of the application*' and therefore it cannot be assessed.

## **7. Enrolment**

Once a positive assessment has been obtained, registration can proceed. The enrolment procedure **differs according to the study qualification of the applicant**.



**Part-time enrolment type is not available.**

## 7.1 Students with an Italian study qualification

All students with an Italian qualification, **from 8 July to 22 December 2025**, can enrol through an entirely online procedure on the website [www.esse3.unimore.it](http://www.esse3.unimore.it) under 'Enrolment', according to the procedures described in the 'Enrolment Guide' available at <https://www.unimore.it/en/university/calls/2025-international-management-comunitari>

**Only if interested**, fill in the 'Dichiarazioni Aggiuntive' (*Additional Declarations*) (optional) section related to:

DOUBLE ENROLMENT (Law No. 33 of 12/04/22 - MD 930/2022).

Simultaneous enrolment in 2 Academic Institutions is permitted, so you can attend 2 degree programmes at the same time and graduate in 2 study paths at the same time. Applicants wishing to take advantage of this opportunity must enter the information concerning the programme and the academic institution (University or AFAM Institution - Higher Education in Art, Music and Dance) in which they are already enrolled, to enable UNIMORE to assess whether they meet the legal requirements. You must **enclose the study plan of your first enrolment programme**, complete with ECTS credits (CFU) and Scientific Disciplinary Sectors (SDS), or hand it in to the Registrar's Office. The two study paths must be of different classes and two-thirds different. The Department Executive Committee will have to decide on this differentiation.

After filling in the enrolment application, go to [www.esse3.unimore.it](http://www.esse3.unimore.it), log in and select *Registered/Student Area* from the *Menu* tab, then go to the *Tax* section to view the amounts due. Pay the first instalment of tuition fees by **22 December 2025**, under penalty of exclusion. Payment may only be made through the Pago PA circuit.

Means of payment are indicated on <https://www.unimore.it/it/didattica/iscrizioni-e-tasse/pagamenti>

The enrolment application must be completed in Esse3 and the first instalment of tuition fees must be paid by **22 December 2025**. However, filling in the enrolment application and paying the first fee instalment only lead to a *conditional enrolment* that will become final only after the checks by the offices in charge have been carried out successfully. The enrolment is final after 15 days since the payment date if no email is received requesting for the enrolment to be completed.

## 7.2 EU students and non-EU students residing in Italy with a foreign study qualification

After obtaining a positive evaluation, **from 8 July until 22 December 2025** you can proceed with enrolment, in person, at the Registrar's Office of the "Marco Biagi" Department of Economics in via Università n.4, Modena. Opening times are available at the link <https://www.unimore.it/en/services/registrar-and-student-offices/marco-biagi-economics-secretariat>

The following documentation is required:

- original (or authenticated copy) of the DEGREE DIPLOMA, translated and legalised by the Italian Embassy/Consulate in the country in which the degree was awarded, or in the country whose system the school that awarded the degree belongs to
- DECLARATION OF VALUE of the diploma, issued by the Italian Embassy/Consulate in the country in which the qualification was awarded, or in the country whose system the school that issued the qualification belongs to



or, alternatively,  
STATEMENT issued by ENIC-NARIC centres certifying the level and years of schooling of the diploma

or, alternatively,  
DOCUMENTATION pertaining to the diploma issued by CIMEA - [www.cimea.it](http://www.cimea.it) - in particular:

a) CERTIFICATE OF CORRESPONDENCE downloadable directly on the 'Ardi' platform at <https://ardi.cimea.it/it> (for countries that have signed the Lisbon Convention) or, if the country in which the qualification was obtained is not among those listed, CERTIFICATE OF COMPARABILITY, to be requested from CIMEA by registering at <https://cimea.diplo-me.eu> CIMEA does not issue the Certificate of Comparability if the Certificate of Correspondence is available

b) VERIFICATION CERTIFICATE to be requested from CIMEA by registering at <https://cimea.diplo-me.eu>.

More information at <https://www.cimea.it/pagina-attestati-di-comparabilita-e-verifica-dei-titoli>

- certificate listing the subjects taken in the degree programme (*transcript of records*) or *Diploma Supplement* (where adopted)
- residence permit or receipt, issued in Italy by the post office, certifying the filing of the application for renewal of the residence permit (*in the case of non-EU resident students*)
- passport
- passport photo.

In order to ensure that the study documentation is complete and sufficient for the future enrolment, students are invited to ask the Registrar's Office to **EXAMINE IT IN ADVANCE**.

Once the Registrar's office has verified the correctness and completeness of the documentation handed in by the student, it invoices the expected contributions and makes enrolment final after payment of the first instalment.

Means of payment are indicated on <https://www.unimore.it/it/didattica/iscrizioni-e-tasse/pagamenti>

#### IMPORTANT

Please note that the payment date indicated on the ELECTRONIC PAYMENT RECEIPT applies.

**Payments reporting a date later than 22 December 2025 on the receipt will not be deemed valid for enrolment purposes.**

PLEASE NOTE According to AgID (Agency for Digital Italy), the payment may be made by the payment service provider on the day following the payer's request. This would preclude the enrolment.

### 8. Changing the degree programme within UNIMORE, transfers, withdrawal from studies, request for exam validation for previous university career.

Students enrolled in other master's degree programmes, at UNIMORE or at other universities, students with a previous academic career (graduates, students who have lost their student status or students who have taken single courses) who intend to be admitted to the Master's degree programme in International Management are subject to the assessment procedure in accordance with the procedures set out in this call for applications. Students who have obtained a PASS evaluation must comply with the procedure below.

Applicants moving from a different programme as they are enrolled in other degree programmes at UNIMORE must:

- pay the first tuition fee instalment for the academic year 2025-2026 relating to the degree programme in which they are enrolled and make sure they have paid the tuition fees and any additional fees of previous academic years

- file the request for moving to a different degree programme at the HOME registrar's office **by 22 December 2025** by submitting the '**Change of degree programme or system**' form available at the link <https://www.unimore.it/it/servizi/segreterie-e-uffici-studenti/modulistica-studenti>

Applicants *moving* from a different degree programme because they are enrolled at other universities must:

- file the transfer request at their HOME university
- enrol **by 22 December 2025**, by going to the website [www.esse3.unimore.it](http://www.esse3.unimore.it) and entering the reason '*fortransfer*'

After logging in and entering username and password:

- go to 'Enrolment' and follow the instructions in section 7. ENROLMENT, attaching a passport photo and a valid ID
- **select "Trasferimento in ingresso" (Incoming transfer) as enrolment type** and continue by entering the data of the home University
- **attach** the 'Richiesta di trasferimento in ingresso' (Incoming transfer request) form, after downloading it from the website <https://www.unimore.it/it/servizi/segreterie-e-uffici-studenti/modulistica-studenti> and duly filling it out
- The enrolment receipt can be printed out once all the fields have been filled in correctly. Then access [www.esse3.unimore.it](http://www.esse3.unimore.it), log in, from the *Menu* tab select *Registered/Student* Area and go to *Taxes* to view the expected amounts and **pay the tuition fees by 22 December 2025**, under penalty of exclusion. Payment may only be made through the Pago PA circuit. Details on means of payment are indicated on <https://www.unimore.it/it/didattica/iscrizioni-e-tasse/pagamenti>

Applicants enrolled in other Universities or UNIMORE who intend to WITHDRAW from their studies must:

- submit the relevant request for withdrawal to the home university or the Registrar's Office for the UNIMORE Degree Programme in which they are enrolled
- fill in the online enrolment application by selecting the '*Withdrawal*' option and pay the first instalment of tuition fees **by 22 December 2025**.
- go to <https://www.unimore.it/it/servizi/segreterie-e-uffici-studenti/modulistica-studenti>, download the '**Riconoscimento attività didattiche**' (Recognition of academic activities) form, fill it in and attach it to the application if they have taken examinations and want them to be validated.

Applicants with a previous academic career, for example, who are GRADUATES or have taken INDIVIDUAL COURSES or have LOST THEIR STUDENT STATUS

- must enrol **by 22 December 2025**, following the procedures indicated in paragraph 7. ENROLMENT of this call for applications. Means of payment are indicated on <https://www.unimore.it/it/didattica/iscrizioni-e-tasse/pagamenti>
- in order to have the previously passed examinations validated, applicants must attach the form "**Richiesta riconoscimento attività didattiche**" (Recognition of academic activities) to the enrolment application in Esse3, together with the documents to be validated. The form is available on <https://www.unimore.it/it/servizi/segreterie-e-uffici-studenti/modulistica-studenti> Alternatively, they may submit the above-mentioned documents to the Registrar's Office.

The exams taken in their previous career are assessed and possibly validated by resolution of the Department Executive Committee. Students may be admitted to the 2nd year only if **at least 27 credits** of their previous career are deemed valid.

There is a fee for requesting validation of teaching activities, which will be charged by the Registrar's office ONLY AFTER receipt of the necessary forms and documentation and will be available on the student's page, in Esse3, under 'fees'.

## 9. Costs and allowances

The amount of tuition fees is based on the ISEE 2025 (Indicator of the Equivalent Financial Situation) certifying the financial situation of the applicant's family. A NO TAX AREA exemption is provided for, currently set at EUR 27,000, but please refer to the benefits call for applications to be published soon (June/July 2025). Beyond the set threshold, tuition fees are calculated on a progressive scale.

For the calculation of the tuition fees based on the applicant's financial situation, an **online application shall be submitted** by the deadlines set in the **ER-GO Call for Benefit Applications**, (Regional Authority for the Right to Higher Education in Emilia Romagna) available on <https://www.er-go.it/index.php?id=7262>. Applicants failing to submit the online application by the set deadlines or whose ISEE statement is higher than the threshold indicated in the call for applications will not benefit from a reduction of tuition fees.

**The application for determining the tuition fees**, as well as the application for a scholarship, accommodation in university residences, hospitality services and other allowances, must be submitted **online from the website [www.er-go.it](http://www.er-go.it)** strictly by the deadlines set in the **Call for Benefit Applications**, even before the enrolment in the study programme. The Call for Benefit Applications will be published approximately in July 2025. Applicants are invited to check the various deadlines.

Tuition fees are paid in instalments; for more information and to check the deadlines set by UNIMORE and updates for the 2025-26 academic year, please visit <https://www.unimore.it/en/services/fees-and-benefits>.

The information provided above is up-to-date as of today's date; it may be subject to update/change/integration based on the Decisions of the University bodies made after this call is published. Any update/change/integration will be published and disclosed on the website [www.unimore.it](http://www.unimore.it)

## 10. Person in charge of the procedure

Pursuant to Law no. 241/1990, the person in charge of the procedure is Ms Elda Toschi, reference officer at the Registrar's Office. The office responsible is the Registrar's Office for the Marco Biagi Department of Economics: tel. 059/2056459; e-mail: [elda.toschi@unimore.it](mailto:elda.toschi@unimore.it)

Appeals against the content of this provision may be lodged with the Administrative Court of the Emilia-Romagna Region or an extraordinary appeal to the President of the Republic within the time limits provided for by law. Any appeal shall be notified to this Administration exclusively by sending an e-mail to the following certified e-mail address: [direzionelegale@pec.unimore.it](mailto:direzionelegale@pec.unimore.it).

This call for applications is written in Italian and English. In the event of discrepancies, the Italian language version shall prevail.

## 11. Contacts

### **Registrar's Office - For information on the call for applications and enrolment in the degree programme**

Via Università, 41125 – 41125 Modena

Reception hours can be viewed at the link <https://www.unimore.it/en/services/registrar-and-student-offices/marco-biagi-economics-secretariat>

e-mail [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it)

### **Teaching Office - For information on teaching**

Via Berengario 51 – Modena- offices 23-25-31-33 West Wing at 'Marco Biagi' Department of Economics  
e-mail: [info.economia@unimore.it](mailto:info.economia@unimore.it)  
For information on transfers [trasferimenti.economia@unimore.it](mailto:trasferimenti.economia@unimore.it)  
Department website: [www.economia.unimore.it](http://www.economia.unimore.it)

**For computer issues** related to the online enrolment procedure or retrieving access credentials to esse3 please write to [webhelp@unimore.it](mailto:webhelp@unimore.it)  
Assistance service opening hours: Monday to Thursday from 9 a.m. to 3 p.m. and on Fridays from 9 a.m. to 2 p.m.

**Welcome Office for Disabled and Dyslexic Students**

Tel. 059 2058311 - e-mail [disabilita@unimore.it](mailto:disabilita@unimore.it)

**For issues with the online application benefits**

Contacts at <https://www.er-go.it/contatti>

Website for submitting the application for benefits [www.er-go.it](http://www.er-go.it)

**Informastudenti - For study guidance**

e-mail: [informastudenti@unimore.it](mailto:informastudenti@unimore.it)

For opening hours visit the website <https://www.unimore.it/en/services/registrar-and-student-offices/office-study-orientationinformastudenti>

**The Registrar's Office is closed from 11 to 16 August 2025**

Modena, 31 March 2025

The Rector  
Carlo Adolfo Porro